Application for the Tom Hughes Collaboration Award

Deadline to Submit: December 31st, 2021

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| Your Information (Individual completing Application) *Contact information will be used if the awards selection committee needs to clarify any answers  or has additional questions. Thank you.* | |
| First Name: Click here to enter text. | Last Name: Click here to enter text. |
| Title: Click here to enter text. | Organization Name: Click here to enter text. |
| E-mail: Click here to enter text | Phone: Click here to enter text. |
| ORGANIZATIONS COLLABORATING TO SOLVE THE PROBLEM | |
| Start date of the Collaboration: Click here to enter text. | |
| ORGANIZATION AND EXECUTIVE CHAMPION #1 Information | |
| First Name: Click here to enter text. | Last Name: Click here to enter text. |
| Title: Click here to enter text. | Organization Name: Click here to enter text. |
| E-mail: Click here to enter text | Phone: Click or tap here to enter text. |
| ORGANIZATION AND EXECUTIVE CHAMPION #2 Information | |
| First Name: Click here to enter text | Last Name: Click here to enter text |
| Title: Click here to enter text. | Organization Name: Click here to enter text. |
| E-mail: Click here to enter text | Phone: Click here to enter text. |
| Collaboration Summary | |
| **1. Summary of Problem Solved through Collaboration:**  Brief Description 3-4 sentences. (Example – Supported Provider needs for hand sanitizer by converting brewery into an FDA approved hand sanitizer production facility)  Click here to enter text. | |
| **2. Statement of Problem:** In 1-2 sentences state the problem to be addressed.  Click here to enter text. | |
| **3. Objective/ Deliverables:** Limit responses to 3-4 sentences.   1. What improvement was targeted? Click or tap here to enter text. 2. How did you measure success? Click or tap here to enter text. 3. What was the end result of the project? Click or tap here to enter text. 4. How did collaboration contribute to your success? Click or tap here to enter text.   Click here to enter text. | |
| **4. Describe critical milestones and/or key actions that contributed to the success of the collaboration:** Limit response to the key “critical” milestones. Provide metrics to show how you measured your success.  Click here to enter text. | |
| **5. Team Members:** List names, roles, and organization represented by team members who were engaged in the collaboration.  Click here to enter text. | |
| **6. Constraints:** Were there any limiting factors? And if so, please describe and explain how your collaboration overcame them.  Click here to enter text. | |
| **7. How do you plan to sustain the results of your collaboration in the future?**  Click here to enter text. | |
| **8. Do you see your collaboration being a best practice? If so, what are the key elements that you believe makes it best practice and innovative for the industry?**  Click here to enter text. | |

**Please attach an Executive Summary no longer than 2 pages.**

Thank you for your submission. It will be shared with the Tom Hughes Collaboration Award Committee who will make the final award selection.